



## Plan Your Event at Wahoo! Grill

At Wahoo! Grill, we offer welcoming spaces to host your special occasions. Whether you're planning an intimate gathering, a lively celebration, or a corporate event, our curated policies ensure a seamless experience for you and your guests. With our stunning indoor and outdoor spaces, customizable menu options, and dedicated event staff, we strive to make every event unforgettable.

Explore the details below to learn how Wahoo! Grill can bring your vision to life.

### Event Spaces Overview:

**Private Garden:** A tented outdoor space offering a beautiful, secluded setting for your event. Perfect for year-round use, it features clear, retractable walls and during the warmer months we add air coolers and fans and heaters during the winter.

**Maximum Capacities:**

- **Seated Events:** Up to 50 guests
  - **Mingling Events:** Up to 60 guests
  - **Seated with A/V Equipment:** Up to 40 guests
- 

**Open-Air Patio:** Completely outdoor space surrounded by lush gardens, suitable for year-round use. There are shade sails up above that provide protection from the sun and light showers. Air coolers and fans are added in warmer months, and heaters during the colder months. Only available to rent exclusively for daytime events.

**Maximum Capacities:**

- **Seated Events:** Up to 40 guests
  - **Mingling Events:** Up to 50 guests
  - **Semi-Private:** Up to 25 guests (only available for evenings Tuesday-Sunday)
- 

**Combined Private Garden and Open-Air Patio:** When combined with the Private Garden, this expansive area can host larger gatherings with ease, ensuring your guests enjoy a comfortable and visually stunning setting.

**Maximum Capacities:**

- **Patio Seating (with mingling in the Private Garden):** Up to 80 guests
  - **Mingling Events:** Up to 120 guests
- 

**Garden Room:** An indoor dining space with glass walls offering beautiful views of the Open-Air Patio. Only available to rent exclusively for daytime events.

**Maximum Capacities:**

- **Seated Events:** Up to 40 guests
  - **Mingling Events:** Up to 60 guests
  - **Semi-Private:** Up to 20 guests (only available for evenings Tuesday-Sunday)
- 

**Combined Private Garden, Open-Air Patio, and Garden Room:** For larger celebrations, the combination of the Private Garden, Open-Air Patio, and Garden Room provides ample space while preserving the intimate charm of our venues.

**Maximum Capacities:**

- **Patio and Garden Room Seating (with mingling in the Private Garden):** Up to 140 guests
  - **Mingling Events:** Up to 150 guests
- 

**Private Dining Room:** A cozy, indoor room overlooking West College Avenue.

**Maximum Capacities:**

- **Seated Events:** Up to 30 guests
- **Seated with A/V Equipment:** Up to 20 guests



**Food & Beverage Minimums (this does not include labor, taxes, fees or rentals)**

**Room fee: 4.5% of total food and beverage spend for private events**

---

**Peak Season (March, April, May, June, September, October, November, December):**

*Private Garden (During our peak season, the Private Garden is prioritized for larger party sizes.)*

- All daytime events less than 40 \$1200
- All evening events (3pm or later) less than 40 \$2500

*Open-Air Patio (During our peak season, the Open-Air Patio is prioritized for larger party sizes.)*

- All daytime events less than 40 \$1000

*Monday-Thursday evening, Monday-Friday day, Saturday/Sunday brunch, Sunday evening*

- Private Garden & Patio \$3,000
- Garden Room, Patio & Private Garden \$5,000
- Restaurant buyout \$8,500

*Friday evening and Saturday evening-*

- Private Garden & Patio \$5,000
- Garden Room, Patio & Private Garden \$8,500
- Semi-private Garden Room \$2,000
- Restaurant buyout \$13,500
- New Year's Eve buyout \$15,000

---

**Off-peak Season (January, February, July, August):**

*Private Garden*

- Monday daytime & evening \$1000
- Tuesday-Sunday day \$800
- Tuesday-Sunday evening no minimum

*Open-Air Patio*

- Monday daytime & evening \$1000
- Tuesday-Sunday day \$800

*Monday- Thursday evening, Monday- Friday day, Saturday/Sunday brunch, Sunday evening*

- Private Garden & Patio \$2,000
- Garden Room, Private Garden & Patio \$4,500
- Restaurant buyout \$8,000

*Friday evening and Saturday evening-*

- Private Garden & Patio \$4,000
- Garden Room, Private Garden & Patio \$8,000
- Restaurant buyout \$12,000



## Event Policies

### Deposit:

A non-refundable deposit is required to secure your reservation. By placing the deposit, you agree to the Wahoo! policies. We will take the payment online through our event portal. However, you may call and give your credit card information to the Event Team or in person with a manager on duty. The deposit amount is deducted from your final bill. Any damages to property will be deducted from the deposit.

\$200 for events up to 29 guests  
\$300 for events up to 30-39 guests  
\$400 for events up to 40-49 guests  
\$500 for events of 50 or more guests  
\$1000 for restaurant buyouts

### Cancellation Policy:

In the event of cancellation by the client, the deposit is non-refundable.

If you or your company need to cancel your booking due to a COVID-19 outbreak, if you cancel at least 14 days in advance of your event we will apply a credit of 100% of the deposit towards a future event with a food & beverage total of equal or greater value, booked within one (1) year from the date of cancellation. Refunds are not available for any COVID-19 related outbreak.

In the event of unforeseeable circumstances beyond the control of either party (such as natural disasters or government restrictions), any payments made will be applied to a rescheduled date or refunded minus the deposit.

If the event is canceled within 5 days of the event, the deposit is forfeited. In addition, we will charge the value of what's been purchased and prepared for your event and the staff to be paid.

### Final payment:

- This is due at the end of your event. Any damages to property will be deducted from the deposit. Credit processing fee will apply.
- We are cashless. Payments can be made via credit card, debit card, bank transfer or check.
- For bank transfer or check, the final payment is due 10 days prior to the event date.
- Any amendments to the contract within 7 days of the event that affect the final payment (such as additional services) may incur an additional fee of \$25.

**Menu:**

- Wahoo! offers a variety of menus from which you may choose. Pricing is available on our website at [www.wahoogrilldecaturn.com](http://www.wahoogrilldecaturn.com).
- Menu must be finalized 2 weeks prior to your event.
- Menus for parties of 20 and more scheduled during peak times may be served on food stations; this will be determined by our event team. Plated meals are only an option for parties less than 30. Our buffet is done much more elegantly than a normal buffet, as we handle all the serving. Your guests step to the station and let the staff know which items they want, our staff puts the items on the plate and hands the plate to them. With food stations, guests are also able to try all of the entrees in the selected menu rather than having to select just one.
- Children's menu is available for ages 4 to 12; there is no charge for children ages 3 and under.
- Our Chef is available Wednesdays and Thursdays at 4:30pm for menu tastings and there is a fee of \$10 per person. We will provide tasting portions of each item from your selected menu, except for the salad course, seasonal items and sides. When you're ready to confirm we'll need to know the preferred date and the total number of guests. We require at least a one-week notice to set this up.

**Guest Count:**

- We require a final confirmation and a guaranteed number of guests 2 weeks prior to the event for groups of 40 or more and 1 week in advance for groups of less than 40.
- If the number of guests in attendance is 20% over the final guest count the host will be charged for the additional guests and the deposit will be forfeited.

**Pricing:** Estimates are valid for 30 days. The menu price is locked in at the time the deposit is paid.

**Alcohol:**

- We offer a variety of open-bar beverage packages from which you can choose. These are available along with our current wine list on our website.
- The beverage packages are set up like an open bar and each adult 21+ is charged the price of your package since we assume some guests will have one drink, some will have several drinks, and some will not drink at all.
- The full bar package includes a choice of highball cocktails, 2 wine selections, and 2 beer selections. A highball cocktail is the choice of liquor with a non-alcoholic mixer: coke, diet coke, sprite, ginger ale, cranberry, tonic, or soda water. This will not include shots or other specialty cocktails (i.e., margaritas, old-fashioned, martini, etc.).
- Wine tastings of our event beverage package wines are available Tuesday-Thursday from 5pm to 6pm by appointment only. If you want to try wines from the restaurant list, please email any specific Wahoo! wines you would like to taste 1-week prior to the tasting; otherwise, we will choose a variety of wines for your tasting.



- Satellite cash bar setup inside the space is an additional \$250.00 fee (additional fee applies for time extension)
- If you don't select a beverage package and guests visit the restaurant bar to start individual tables, a \$150 fee will be added. If you prefer no alcohol in the space no fee will be incurred.
- It is illegal to bring alcohol onto the premises.
- Payment for alcohol consumed by guests is the responsibility of the contracting party unless otherwise stated.
- We reserve the right to refuse to serve any guest who appears to be intoxicated.

### ***Event Times:***

To ensure seamless coordination between our private events and regular dining service, all event start times must be approved by our event coordinator before invitations are sent.

- **Event Duration:** We allot 2 hours for daytime events and 2.5 to 3 hours for evening events.
- **Brunch & Dinner Menus:** Events starting at **2:30 PM or earlier** may select from our brunch or lunch menus. Events beginning **after 2:30 PM** are evening events and will require a dinner menu selection.
- **Extended Time:** Additional time may be available depending on our booking schedule. If an extension is approved, a staffing fee will apply.

Please consult with our event coordinator to finalize your event timing and any potential extensions. We look forward to hosting your special occasion at Wahoo!

### **Service fee (gratuity) for the Private Garden, Garden Room & Open-Air Patio:**

- We require a minimum of 2 staff members for up to 25 guests and 1 additional staff member per each additional 25 guests.
- Daytime events- we allot 2 hours; \$60 per staff member or 20% gratuity, whichever is greater. The hourly fee after the allotted time is \$60 per staff member per hour.
- Evening events- we allot 3 hours for evening events; \$60 per staff member per hour or 20% gratuity, whichever is greater. The hourly fee after the allotted time is \$60 per staff member per hour.

### **Service fee (gratuity) for the Private Dining Room and Semi-Private Rooms:**

- \$60 per server per hour; 2 hours allotted for daytime events, 2.5 hours allotted for evening events.
- 1 server for up to 15 guests; 16 or more guests require 2 servers.

### **Complimentary:**

- Dining tables- 6' & 8' rectangular tables, round hi-top tables & round bistro tables
- Cream tablecloths, black linen napkins, candles, glassware & silverware
- Chalkboard welcome sign



- Floor easels & tabletop easels
- Sign in/Gift/Favor table
- Gift Card Box
- Cake table, pedestal and cake cutting set
- Food stations with silver serving trays, wooden bowls & printed display menu. Décor consists of candelabras, rustic wooden risers, string lights, chandeliers & flowering plants.
- Coat rack and hangers

### Décor Policy

- We provide an elegant dining setup as part of our all-inclusive pricing. Our staff ensures a beautifully arranged tablescape and can set out your decorations, which includes: tablecloths, pre-cut runners, chargers, candles, napkins, and table numbers.
  - We require all items to be preassembled (i.e., flowers in vases with water, strings tied, candles unwrapped, pictures in frames) and delivered to the restaurant 24-48 hours prior.
  - If you have a specific look, we also need detailed instructions on how you want the dining tables to be set. You can share this list via email or with photos, whichever is easiest for you.
  - Set up of floral arrangements, napkin rings, place cards, chair covers, or sashes, will require an additional fee.
- To maintain the integrity of our space, all décor must be approved by Wahoo! in advance. The following guidelines apply:
  - **Prohibited Items:** Noise makers, confetti, plastic or silk flowers/greenery (only real greenery is allowed). Bringing in prohibited items will result in forfeiture of the deposit.
  - **Sparklers:** Permitted under these conditions:
    - Must be used in an uncovered outdoor area.
    - Each sparkler must have a ribbon tied to it for easy retrieval.
    - The host must provide lighters (one per every four guests).
  - **Not Allowed:** Floating flame lanterns and real-flame taper candles.
  - **Balloon Installations:** You are responsible for the breakdown. If you require our assistance, a \$100 cleanup fee applies. If balloons or balloon pieces are left in the garden a \$100 fee will be charged to the card on file.
  - **Decor Hanging:** For safety reasons, guests and staff are not permitted to stand on chairs or ladders. If hanging décor is required, we can arrange for a licensed contractor at a fee of \$100–\$200.
  - **Item Retrieval:** Wahoo! is not responsible for any items left behind. All décor and equipment must be picked up within 24 hours after your event.

### Flowers:



You may contact our in-house florist for arrangements (Erin Green- [o.peoples@yahoo.com](mailto:o.peoples@yahoo.com), cell 404.456.4227) or you can work with your own florist. We do not allow plastic/silk flowers; deposit will be forfeited if any of these items are brought in.

### **AV Equipment:**

Available for a \$40 rental fee per item-

- 50" presentation monitor, HDMI cable connection
- Cordless microphone and amplifier
- Lavalier microphone
- Complimentary- AV table, electrical outlets and extension cords
- Please bring in any equipment and test at 3-4 days prior to your event; we ask that you make this appointment one week prior to your event. You are required to provide your own hotspot, as our Wi-Fi is unreliable

### **Music:**

- We have a speaker system with Bluetooth connection for your music device so you may listen to the music of your choice. You are required to provide your own hotspot as our wifi is unreliable.
- A DJ and/or live music is allowed but they must be hired from our Recommended Vendors List.
- We have a decibel meter and will let you know if the music is too loud. If we receive a noise complaint, the music will have to be completely turned off.

### **Weather Contingencies:**

- We use our outdoor spaces year-round. During the colder months we add heaters and single-use lap blankets; during the warmer months we add air coolers and fans.
- If it rains or is under 45 degrees, and you are using the Open-Air Patio in combination with the Private Garden your options are as follows:
  - tent the Open-Air Patio for \$1000 rental fee (plus tax); please ask the Event Team for the deadline on approval of set up
  - use the indoor Garden Room and Main Dining Room for a room fee; the room fee depends on guest count and space availability

### **Liability Insurance:**

- Event liability insurance is **required** for all weddings, receptions and events that utilize two rooms. This insurance is available on our [site](#) as a convenience; however, you may use any insurance company you wish to.



### **Parking:**

- We provide valet service Tuesday-Sunday evening and for events with 30 guests or more starting before 4 pm. We may schedule valet at other peak times; this will be done at our discretion.
- The fee for guests is \$6 per car.
- If your event is scheduled at a time when valet is offered, you may pay for your guests' valet service:
  - With valet we assume that some guests will carpool, some will drive alone and some won't drive at all, so we charge \$6 per PERSON including gratuity. With this option, we add this to your bill up front and it's the selected fee X final guest count (i.e. \$6 x 50 guests = \$300)
  - If you prefer to pay PER CAR, the cost is \$12 per vehicle including gratuity. The manager will count the total number of vouchers turned in at the end of the event and add this to your bill.
- If your event is scheduled at a time when valet is not normally offered we can provide this service; the fee is \$100 or \$12 per car including gratuity, whichever is greater.
- Encourage guests to carpool or rideshare: For events with more than 100 guests, this is especially important due to limited parking availability. This helps ensure a smoother parking experience for all attendees.
- Free self-parking is only available for parties under 30 when there are no other events scheduled. When valet service is not scheduled there are 2 parking lots available as well as off-street parking.

The most current version of our policies will supersede all others; please check the website for the most current version.